



GOVERNMENT OF THE
REPUBLIC OF TRINIDAD AND TOBAGO (GORTT)

INVITATION TO TENDER

OFFICE OF THE PRIME MINISTER – COMMUNICATIONS

The Office of the Prime Minister - Communications (OPM-C) hereby invites Bid Submissions from qualified institutions for the provision of the Consulting Services outlined in the following Tender.

Consulting Services for the Design and Conduct of a Media Consumption and Audience Reception Study for the Office of the Prime Minister – Communications

Line of Business Code - 80101505

A Package containing the full particulars of the Tender can be obtained by forwarding a request to the following e-mail address:

- npo_opm@gov.tt or
- Tamika.Blackman@gov.tt

Tenders must be accompanied by the Statutory, Mandatory and Technical and Financial documentation and information required to satisfy the OPM-C's Evaluation Team of the capacity, capability and viability of the proposing entities.

Tendering Entities must be registered in the Office of Procurement Regulation's (OPR) Procurement Depository.

Entities not so registered are advised to first get registered with the OPR and then apply for Pre-qualification.

Tenders should be addressed to:

The Permanent Secretary, Office of the Prime Minister – Communications, 13 - 15 St. Clair Avenue, St. Clair, with One (1) Original and One (1) Copy of the Technical and Financial Proposals in printed form and one electronic version of each Proposal in PDF.

Each Proposal shall be in a separately sealed envelope marked “**Technical Proposal** for the Design and Conduct of a Media Consumption and Audience Reception Study” on the exterior and “**Financial Proposal** for the Design and Conduct of a Media Consumption and Audience Reception Study” on the exterior.

Both envelopes should then be placed in one larger envelope and then deposited in the Tenders Box in the lobby area of the OPM at 13 - 15 St. Clair Avenue, St. Clair.

The following information is applicable to the tender process:

Tender Description	Pre-Tender Meeting	Tenders Closing Date
<p>Line of Business Code - 80101505</p> <p>“Consulting Services for the Design and Conduct of a Media Consumption and Audience Reception Study for the Office of the Prime Minister – Communications”</p>	<p>Virtual – via Teams – on Friday 20 February, 2025 from 11.00 a.m.</p>	<p>Friday 21 March, 2025 at 3.00 p.m.</p>

Late tenders will not be considered in any circumstances.

The OPM-C does not bind itself to accept the highest, the lowest or any other Tender. Prospective tenderers are advised that they can visit the OPM-C’s website at <https://www.moc.gov.tt/> for all published Tender Notices.

Permanent Secretary
Office of the Prime Minister – Communications
February 06, 2025